

Digital Black and White Printing/Copying

Black ink, one original, price per copy

	SS A4	DS A4	SS A3	DS A3
1 - 29	10p	15p	15p	22p
30 - 249	7p	12p	12p	18p
250 - 499	6p	9p	9p	14p
500 - 999	5p	8p	7p	11p
1000 +	4p	7p	5p	8p
OHP B/W	50p			

Prices based on one original - printed on 80gsm bond. For longer runs please ask for a quotation it may be cheaper to litho print

Finishing - additional to copy prices, price per copy

Machine Stapling (Per Set)	2p
Stapling by hand (Per Set)	3p
Machine Folding (Per Set)	2p
Folding by hand	4p
Trimming	50p per cut
Trimming by hand	5p per cut

Digital Black and White Plan Copying

	A2	A1	A0
1-25	95p	£1.30	£1.90
26-50	90p	£1.20	£1.80
51+	85p	£1.10	£1.75

Enlargements will be charged at output size. Reductions will be charged at input size.

For a guide on supplying files please see supplying files/artwork

Full Colour Plan Printing

	A2	A1	A0
Per Copy	£7.00	£9.90	£19.50

Enlargements will be charged at output size. Reductions will be charged at input size. Prints are on 90gsm Bond.

Digital Colour Printing/Copying

This colour machine is a wax based machine and will produce stunning copies of documents etc. Price per copy.

	SS A4	DS A4	SS A3	DS A3
1 Off Print	79p	£1.25	£1.40	£1.90
2-4	69p	£1.10	£1.20	£1.60
5-49	59p	99p	99p	£1.40
50-99	57p	97p	89p	£1.20
100-299	48p	87p	71p	98p
300-499	42p	82p	65p	92p
500-999	35p	69p	59p	86p
1000+	30p	59p	47p	80p

Edge to Edge Imaging

Full bleed printing on oversize paper to give full edge to edge printing

A3 Full Bleed Copies (SRA3) add 40p per copy

Prices based on one original - printed on 100gsm digital paper. For longer runs please ask for a quotation it may be cheaper to litho print

Special papers - additional to copy prices, price per copy

	A4	A3
Coloured 80gsm paper	4p	7p
Coloured 100gsm paper	5p	8p
100gsm white bond	4p	7p
100gsm conqueror laid/wove	6p	
160gsm card	10p	18p
130gsm smooth card	7p	11p
160gsm smooth card	11p	18p
270gsm smooth card	20p	28p

PLEASE NOTE
ALL PRICES ARE INCLUSIVE OF VAT

Laminating

	1-10	11-25	26-50	50+
A3	£1.80	£1.75	£1.65	£1.60
A4	£1.20	£1.05	£1.00	95p
A5	65p	60p	55p	50p
A6	55p	50p	45p	40p
C/CARD	50p	45p	40p	35p

Large Format Lamination

	A2	A1	A0
Per Copy	£8.00	£12.00	£20.00

Gloss or matt finishes available

Binding

Comb binding (plastic) cost per bind

Size	Capacity	1-10	11-25	26-50	50+
6mm	25 sheets	£1.25	£1.15	£1.05	95p
8mm	45 sheets	£1.45	£1.35	£1.25	£1.15
10mm	65 sheets	£1.65	£1.55	£1.45	£1.35
12mm	85 sheets	£1.85	£1.75	£1.65	£1.55
16mm	145 sheets	£2.25	£2.15	£2.05	£1.95
52mm	350 sheets	£3.35	£3.25	£3.15	£3.05

Wire binding. Cost per bind

Size	Capacity	1-10	11-25	26-50	50+
No 3	20 sheets	£1.55	£1.45	£1.35	£1.25
No 4	45 sheets	£1.60	£1.50	£1.40	£1.30
No 5	60 sheets	£1.65	£1.55	£1.45	£1.35
No 6	75 sheets	£1.70	£1.60	£1.50	£1.40
No 9	120 sheets	£1.85	£1.75	£1.65	£1.55
No 12	165 sheets	£1.95	£1.85	£1.75	£1.65

Above prices include a clear front cover and card back. If you would prefer a clear plastic back instead of card add 15p

Thermal binding - with clear plastic front and back. Cost per bind

3mm	1-25 sheets	£1.95	5mm	25-40 sheets	£2.00
7mm	40-55 sheets	£2.20	12mm	75-100 sheets	£2.40

Faxing

	1st page	Subsequent pages
UK outgoing	£1.00	60p
Europe outgoing	£1.80	£1.00
Rest of the world outgoing	£2.50	£1.50
Received transmissions	£1.00	30p

Document Scanning

Scanning documents up to A3 size in colour and A0 in mono. It can then be converted into a PDF, TIF or JPEG and saved to a media device.

Scan to PDF for viewing/printing/archiving. Up to 600 dpi

	A4	A3
Mono/Colour	12p	22p

(Minimum charge of £8 applies)

Documents must scan through the auto feeder and price includes saving the scans to a media device.

High Resolution Colour Scanning

Files scanned to TIF, JPEG or PDF onto media device
Colour scan up to 600 dpi

	A4	A3	A2	A1	A0
Per Scan	£6.00	£7.00	£9.00	£12.00	£19.00

Disc duplicating

Bring in your own disks & we can duplicate CD's and DVD'S

1	disc	£4.00 per disc
2-10	discs	£2.50 per disc
11-50	discs	£2.00 per disc
50+	discs	£1.50 per disc

Prices include blank disc with a plastic sleeve

Full Colour Posters

Large format posters, point of sale, photographic prints, printed on 220gsm gloss or matt. Prices based on one original file.

	A3	A2	A1	A0
1 print	£8.00	£12.00	£24.00	£32.00
2+ prints	£5.00	£7.00	£12.00	£20.00

We can mount your poster or image on to 5mm foam board. Foam Board is stiff yet very light, ideal for display.

Mount on foam board (additional to print)

	A3	A2	A1	A0
1 print	£9.00	£15.00	£18.00	£23.00
2+ prints	£6.00	£11.00	£14.00	£19.00

Photo prints

Bring in your photos on CD, DVD, USB flash drive, memory card or mobile phone with bluetooth and we can print them directly in store.

Photos are printed on glossy photo paper. Prices are per print.

	1	2-10	11-50	50+
6x4	75p	50p	40p	30p
7x5	99p	60p	50p	40p
A4	£2.49	£1.99	£1.79	£1.29

T-Shirt printing

Bring in your ideas and we can put them onto a t-shirt, whether its just simple text to corporate ID's or even photos. We have a range of text colours to suit your needs. Bring in your own t-shirt or we can supply white round neck t-shirts in sizes s,m,l,xl and xxl additional £4.50 per shirt.

	Single Side		Double Sided	
Single Colour	1	£9	1	£13
	2-10	£7	2-10	£11
	11-24	£5	11-24	£9
Two Colour	1	£13	1	£17
	2-10	£11	2-10	£15
	11-24	£9	11-24	£13
Photo to shirt	1	£12	1	£20
	2-5	£10	2-5	£16
	6-10	£8	6-10	£12

Supplying Files/Artwork

We accept the following file formats:

PC	MAC
Quark Xpress 6.1	Quark Xpress 7
Pagemaker 7.1	Indesign CS3
Indesign CS	Photoshop CS3
Photoshop CS2	Illustrator CS3
Corel draw 10	Pagemaker 7
PDF	PDF
TIF	TIF
EPS	EPS
High Res JPEG	High Res JPEG

Microsoft software

These documents have been known to vary machine to machine. Beware! There may be an additional cost. We strive to ensure your artwork is as your supplied file, if we have any difficulties we will inform you.

PDF artwork is always preferred

Digital information for supplying files

Please attach a cover note with your instructions containing:

1. Order number or do you require a quote
2. Which files are to be output - including the .extension of the file.
3. How many copies you require from each document
4. The correct output size
5. Are the documents to be output in colour or black and white
6. How would you like the job finished (bound, folded, drilled, etc)
7. Expected completion date/time

Large format black & white/colour output

Files supplied as .PDF do not incur a computer time cost.
Files supplied as .DWG will incur a 25% additional charge per .DWG plan.
.DWG files are output using DWG Trueview 2008.

Large orders for Digital and Litho Printing

Digital and litho printing are both available in house. This may be a more cost effective option to complete your job. Our staff are well trained and can advise of this. If you require any further information on our design, digital or litho printing facilities, please ask and we will be pleased to advise you.

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